

**AUXILIUM COLLEGE (Autonomous)**  
(Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3rd cycle)

**Gandhi Nagar, Vellore - 632 006**

**PASSING THE PREVIOUS MINUTES OF THE MEETING**

**Minutes of the Meeting**

**03.12.2020**

The fourteenth ordinary meeting of the Academic Council was held on 03.12.2020 in Room No. 6 of Arts Block. Dr. Nisha Santhakumari, Head, Department of Physics introduced Dr. Sr. Jaya Santhi, Principal and welcomed her to the meeting. Dr. Sr. Jaya Santhi, welcomed the new members Sr. Venci, Assistant Professor of Physics and Dr. Scholastica Mary Vithiya, Assistant Professor of Chemistry, the Teacher representatives.

The Principal and Chairperson Dr. Sr. Jaya Santhi presented the minutes of the previous meeting of the Academic Council and the 'Action Plan Report'.

**Business Brought Forward**

**Department of Tamil**

Dr. Kumari, Chairperson of the Tamil Board presented the syllabi for part I Tamil for semester I, II, III and IV for B.A., B.Sc., BCA., BBA., and B.Com. students admitted from 2020-2021 onwards in OBE (Outcome Based Education) format under the semester pattern with Choice Based Credit System. The members went through the syllabi, Dr. Mary Agnes seconded the syllabi which was then approved.

**Department of Hindi**

Dr. Elamma Cherian, Chairperson of the Hindi Board presented the syllabi for Part I Hindi for Semester I, II, III and IV for B.A., B.Sc., BCA., BBA., and B.Com. students

admitted from 2020-2021 onwards. Dr. Arockiasamy J.S. seconded the syllabi and the syllabi was approved.

Dr. Elsamma Cherian presented the syllabi for part I Urdu for Semester I, II, III, IV for B.A., B.Sc., BCA., BBA., and B.Com. students admitted from 2020-2021 onwards.

### **Department of English**

Dr. Venum Cecilia P.A.A., Chairperson of the English board presented the syllabi for Part II English for Semester I, II, III and IV, Skill Based Elective and Non Major Elective for B.A., B.Sc., BCA., BBA and B.Com. students, core, allied and core-elective courses for B.A. English students admitted from 2020-2021 onwards, certificate course in Communicative English for II year undergraduate students, core and Independent Elective Courses for M.A. English students admitted from 2020-2021 onwards in OBE format.

Dr. Venum Cecilia presented the syllabi for part I French for B.A., B.Sc., BCA., BBA., and B.Com. students admitted from 2020-2021 onwards.

Ms. Deepa seconded the syllabi and was approved.

### **Department of History**

Sr. Sumathi, Chairperson of the History board presented the syllabi for core and core-elective courses for B.A. History students admitted from 2020-2021 onwards and Non-Major Elective for B.A., B.Sc., BCA., B.Com. students admitted from 2018-2019 onwards. Dr. Kumari seconded the syllabi, and was approved.

### **Department of Sociology**

Dr. Sofia, Head i/c. Department of Sociology presented the syllabi for Allied and Core-Elective course for B.A. History students admitted from 2020-2021 onwards in OBE format, and Non-Major Elective for B.A., B.Sc., BCA., B.Com. students admitted from

2018-2019 onwards. Sr. Sumathi seconded the syllabi and the syllabi was then approved.

### **Department of Management**

Dr. Beulah Bharathi, Head i/c. department of Management presented the syllabi for core and core-elective and Independent Elective Courses in OBE format for students admitted from 2020-2021 onwards. She also added that the project hours of MBA students is reduced to one month instead of three months, in view of the pandemic. Dr. Yogananthan, University Nominee asked what system of evaluation is followed and how are the industrial institutions selected. Dr. Beulah said the project marks are divided between Internal Examiner for 80 and External Examiner for 20, and the industries are left for the students to choose. Ms. Gowri seconded the syllabi and was then approved.

### **Department of Business Administration**

Ms. Ruth, Head i/c. Department of Business Administration presented the syllabi for core and core elective courses for the students of BBA admitted from 2020-2021 onwards. Ms. Anita Madona seconded the syllabi and was then approved.

### **Department of Commerce**

Dr. Auxilia Antony, Assistant Professor of Commerce presented the syllabi for core and core-elective courses for B.Com. students admitted from 2020-2021 onward in OBE format. Dr. Anita Alice seconded the syllabi and the syllabi was approved.

### **Department of Computer Application**

Ms. Anita Madona, Assistant Professor of Computer Application presented the syllabus for core and core-elective courses for BCA students admitted from 2020-2021 onwards, Sr. Juliana Agnes seconded the syllabi and the syllabi was then approved.

### **PG Department of Commerce**

Ms. Deepa, Assistant Professor of Commerce presented the syllabus for core and Independent Elective course for M.Com. students admitted from 2020-2021 onwards under the OBE format. Dr. Yoganathan asked about the ratio of internal and external assessment. The Principal and Chairperson Dr. Sr. Jaya Santhi said it is 60 percent external and 40 percent internal. Dr. Isabella seconded the syllabi and the syllabi was then approved.

### **Department of Biochemistry**

Dr. Abi Beulah, Head i/c. Department of Biochemistry presented the syllabus for core and core-elective courses for B.Sc. Biochemistry students, Allied course for B.Sc. Microbiology students, Skill-Based Elective and Non-Major Elective courses for B.A., B.Sc., B.Com., BBA., BCA., students, and Core and Independent Elective courses for M.Sc. Biochemistry students admitted from 2020-2021 onwards in OBE format, Sr.Venci seconded the syllabi and the syllabi was then approved.

### **Department of Chemistry - UG**

Dr. Jhancy, Head, Department of Chemistry presented the syllabus for core and core-elective courses for B.Sc. Chemistry students, Allied courses for B.Sc. Zoology and B.Sc. Biochemistry students and Non-Major Elective Courses for B.A., B.Sc., B.Com., BCA students admitted from 2020-2021 onwards in OBE format. Ms. Jereen, seconded the syllabi and the syllabi was then approved.

### **Department of Chemistry - PG**

Dr. Rosaline Ezhilarasi, Head i/c. PG wing of Chemistry presented the syllabus for core and independent elective courses for M.Sc. Chemistry students admitted from 2020-2021 onwards in OBE format. Ms. Anita Madona seconded the syllabus and the syllabus was then approved.

### **Department of Computer Science**

Dr. Lavanya, Head i/c. Department of Computer Science, presented the syllabus for core and core-elective courses for B.Sc. Computer Science students, Allied Courses for BBA students, Core and Independent Elective courses for M.Sc. Computer Science students admitted from 2020-2021 onwards in OBE format. Ms. Jereen seconded the syllabus and the syllabus was then approved.

### **Department of Mathematics - UG**

Ms. Jereen, Head, Department of Mathematics presented the syllabus for Core and Core-Elective courses for B.Sc. Mathematics students, Core course for BBA students, Allied Courses for B.Sc. Chemistry, B.Sc. Computer Science, B.Sc. Physics, B.Sc. Microbiology, BBA., B.Com., BBA (Hospital Administration) and Non Major Elective for B.A., B.Sc., B.Com., BCA., BBA students admitted from 2020-2021 onwards in OBE format. Dr. Isabella Rosaline seconded the syllabus and the syllabus was then approved.

### **Department of Mathematics - PG**

Dr. Sujatha, Assistant Professor, Department of Mathematics presented the syllabus for Core and Independent Elective course for M.Sc. Mathematics students, Allied Course for MBA students admitted from 2020-2021 onwards in OBE format. Dr. Jhancy seconded the syllabus and the syllabus was then approved.

### **Department of Microbiology**

Ms. Gowri, Head i/c. Department of Microbiology, presented the syllabus for Core and Core Elective courses for B.Sc. Microbiology students, Allied course for II B.Sc. Biochemistry students, Non Major Elective for B.A., B.Sc., B.Com., BBA., BCA., students Core and Independent Elective courses for M.Sc. Microbiology students admitted from 2020-2021 onwards in OBE format. Dr. Auxilia seconded the syllabus and the syllabus was then approved.

### **Department of Physics**

Dr. Nisha Santhakumari, Head, Department of Physics presented the syllabus for Core and Core Elective courses for B.Sc. Physics students. Allied courses for B.Sc. Chemistry and B.Sc. Mathematics students, skill based elective for I and II year B.A., / B.Sc., / B.Com. / BBA / BCA students, and Non-Major Elective for III year undergraduate students admitted from 2020-2021 onwards and Core and Independent Elective Courses for M.Sc. Physics students admitted from 2020-2021 onwards in OBE format. Sr. Juliana Agnes seconded the syllabus and the syllabus was then approved.

### **Department of Communication Media**

Sr. Juliana Agnes, Head i/c. Department of Communication Media presented the syllabus for Core and Core-Elective courses for B.Sc. Visual Communication students, Non-Major Elective courses for III year Undergraduate students, Core and Independent Core-Elective courses for M.Sc. Electronic Media students admitted from 2020-2021 onwards in OBE format. Dr. Nisha seconded the syllabus and the syllabus was then approved.

### **Department of Zoology**

Dr. Arockiamary J.S. Head, Department of Zoology presented the syllabus for Core, Core-Elective for B.Sc. Zoology students Core and Independent Elective Course for M.Sc. Zoology students admitted from 2020-2021 onwards in OBE format. Dr. Abi Beulah seconded the syllabus and the syllabus was then approved.

### **Department of Psychology**

Ms. Subhachandra, Assistant Professor of Business Administration presented the syllabus for Core and Allied Courses form Semester I and II for B.Sc. Psychology students admitted from 2020-2021 onwards in OBE format. Ms. Preethi seconded the syllabus and the syllabus was then approved.

### **Department of B.Com. (Banking and Insurance)**

Dr. Gayathri, Head i/c. Department of Banking and Insurance presented the syllabus for Core and Core Elective course for B.Com. (Banking and Insurance) students admitted from 2020-2021 onwards, in OBE format. Dr. Elsamma seconded the syllabus and the syllabus was then approved.

#### **Department of BBA (Hospital Administration)**

Ms. Preethi, Head i/c. Department of BBA (Hospital Administration) presented the syllabus for Core and Core-Elective courses for BBA (Hospital Administration) students admitted from 2020-2021 onwards in OBE format. Ms. Ruth seconded the syllabus and the syllabus was then approved.

#### **Department of Botany**

Dr. Isableea Rosaline, Head, Department of Botany, presented the syllabus for Allied Botany for II B.Sc. Zoology students and I B.Sc. Chemistry students, Non-Major Elective for III year students and Skill-based Elective for I and II year undergraduate students admitted from 2020-2021 onwards in OBE format. Ms. Gowri seconded the syllabus and the syllabus was then approved.

#### **Department of Economics**

Dr. Prabha, Assistant Professor of Economics presented the syllabus for Non-Major Elective course for students admitted from 2018-2019 onwards. Ms. Ruby seconded the syllabus and the syllabus was then approved.

#### **Department of Social Work**

Ms. Ruby Martin, Head, Department of Social Work presented the syllabus for Core and Independent Elective courses for MSW students, Allied and Skill Based courses for II year undergraduate students admitted from 2020-2021 onwards in OBE format, Allied and skill based course for II year UG students admitted from 2019-2020 onward. Non-Major Elective course for III year students admitted in 2018-2019. Dr. Beulah Bharathi seconded the syllabus and the syllabus was then approved.

## **NCC**

Dr. Anitha Alice, NCC-ANO presented the syllabus for certificate course in NCC for undergraduate students.

## **Scrutiny Report and Guidelines of Online Classes**

The Chairperson and Principal Dr. Sr. Jaya Santhi, presented the guidelines prepared and circulated on online classes and evaluation. The work done report was scrutinized and consolidated by the staff and Heads of the departments to which was presented for the Academic Council members to review.

## **Examination Reforms**

The Controller of Examinations Dr. Sr. Nirmala presented the examination reforms proposed by the examination committee :

In view of the pandemic and the closure of college, the VI semester exam for the III year UG students and II year PG students was conducted online for 60 mark, with multiple choice questions.

Online exams were opted for based on a survey conducted among the final year students.

## **Approving and Ratification of Results :**

The examination results of the III UG and II PG examinations were approved and satisfied.

## **Vote of Thanks :**

The Chairperson and Principal Dr. Sr. Jaya Santhi proposed Vote of Thanks, thanking all the members for their presence and contribution.